

ELLOUGHTON-CUM-BROUGH TOWN COUNCIL**Minutes of a Town Council Meeting held on Tuesday 17 April 2012
in the Committee Room at Brough Community Centre, Centurion Way, Brough**

PUBLIC FORUM - The Chairman welcomed eight members of the public, PCSO Jessica Watts and PCSO Nick Overton to the meeting.

- Two residents of Nursery Court complained that teenagers are playing football in the cul-de-sac and causing a nuisance. PCSO Nick Overton reported that the police are keeping an eye on the problem, he had been to the location already that evening. PCSO Jessica Watts requested more detailed information and advised residents to contact the ERYC Anti-Social behaviour team. Councillor Mrs Smith reported that she had encountered similar problems in Wold View.
- On the advice of the East Riding of Yorkshire Council (ERYC) Conservation Officer a member of the public gave a report on a proposed planning application.
- Another member of the public raised three issues regarding an approved planning application. The Chairman explained that the Town Council, like anyone else, can only object to a planning application on planning grounds not because they do not like it. ERYC and the Town Council rely on members of the public to report anyone contravening planning conditions. The ongoing issues are being investigated by the ERYC Enforcement Officer who has already responded to both the resident and the Clerk. It was noted that the Town Council do not have any powers of enforcement. The Chairman thanked the resident for informing the Town Council of his concerns. See also Item 15.3 below.

Present: Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Burgess, Credland, Mrs Duckles, Galbraith, Mrs Gill, Mrs Hudson, Ms Rowe, Mrs Smith

Absent: Councillor Busk

1. TO ACCEPT APOLOGIES

2. TO ACCEPT MEMBERS DECLARATIONS OF INTEREST AND REMIND MEMBERS THAT DECLARATIONS OF INTEREST MUST BE MADE AND RECORDED IN THE MINUTES EVEN IF AN INTEREST HAS ALREADY BEEN DECLARED IN THEIR REGISTER

- Councillor Mrs Smith declared an interest in Item 6.2 to Decide on Elloughton-cum-Brough Playing Field Committee (PFA) grant application as she is the Chairman of Elloughton-cum-Brough PFA Management Committee.
- Councillor Mrs Brogden and Councillor Davis declared an interest in Item 6.3 to Decide on Elloughton-cum-Brough Village Hall grant application as both are on the Village Hall Management Committee.
- Councillor Galbraith and Councillor Mrs Gill declared an interest in Item 6.6 to Decide on Elloughton-cum-Brough In Bloom Committee grant application as both are on the In-Bloom Committee.
- Councillor Mrs Gill declared an interest in Item 6.7 to Decide on Brough Voluntary Action grant application as she is a member of Brough Voluntary Action.
- Councillor Mrs Duckles declared an interest in Item 10.1 To Receive a Report on Traffic Management/Parking Issues in Brough. The discussion included reference to traffic and parking issues relating to the proposed 'Brough South' planning application as she lives adjacent to the application site.

3. TO NOTE POLICE ISSUES

3.1 Update on crime figures – PCSO Jessica Watts gave a report on the crime figures since the last Council meeting.

3.2 Update on Dog fouling ticketing – No tickets have been given in Elloughton, Brough or Welton although some have been given in other places in the East Riding.

Signed as a True and Accurate Record by the Chairman Date

3.3 **To Note the latest Humberside Police Parish/Town News Release** – the latest news release had been circulated to members and was noted.

4. **TO APPROVE THE MINUTES OF A FULL COUNCIL MEETING HELD ON 20 MARCH 2012**

It was proposed by Councillor Mrs Rowe, seconded by Councillor Mrs Brogden and agreed unanimously that the minutes of the Full Council Meeting held on 20 March 2012 be signed as a true and accurate record of the meeting.

5. **TO NOTE COMMITTEE MINUTES**

5.1 **Village Environment Committee meeting held on 4 April 2012** - noted

5.2 **Development, Planning, Highways & Safety Committee meetings held on 4 April 2012** - noted

6. **TO DECIDE ON STATUTORY GRANTS FROM THE PRECEPT BUDGET**

The following members declared an interest and did not take part in any discussion or vote.

- Councillor Mrs Smith declared an interest in Item 6.2 to Decide on Elloughton-cum-Brough Playing Field Committee (PFA) grant application as she is the Chairman of Elloughton-cum-Brough PFA Management Committee.
- Councillor Mrs Brogden and Councillor Davis declared an interest in Item 6.3 to Decide on Elloughton-cum-Brough Village Hall grant application as both are on the Village Hall Management Committee.
- Councillor Galbraith and Councillor Mrs Gill declared an interest in Item 6.6 to Decide on Elloughton-cum-Brough In Bloom Committee grant application as both are on the In-Bloom Committee.
- Councillor Mrs Gill declared an interest in Item 6.7 to Decide on Brough Voluntary Action grant application as she is a member of Brough Voluntary Action.

Following consideration it was proposed by Councillor Credland, seconded by Councillor Burgess and agreed unanimously that the grants itemised in the Precept budget be approved as indicated in Items 6.1 to 6.7 below.

6.1 **Wolds & Riverbank Countryside Society**

Resolved: Council will, in accordance with the powers under Section 137 of the Local Government Act 1972, incur the following expenditure which in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure: a grant of **£1000** to the Wolds & Riverbank Countryside Society. The amount of this grant is for 2012/13 only and will revert back to no more than £500 in 2013/14.

6.2 **Elloughton-cum-Brough Playing Field Association**

Resolved: Council will, in accordance with the powers under Section 137 of the Local Government Act 1972, incur the following expenditure which, in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure: a grant of **£500** to the Elloughton-cum-Brough Playing Field Association.

6.3 **Elloughton-cum-Brough Village Hall**

Resolved: Council will, in accordance with the powers under Section 145 of the Local Government Act 1972, incur the following expenditure: a grant of **£1,000** to Elloughton-cum-Brough Village Hall.

Signed as a True and Accurate Record by the Chairman Date

6.4 Elloughton-cum-Brough PCC for maintenance of the cemetery

Resolved: Council will, in accordance with the powers under Section 214 paragraph 6 of the Local Government Act 1972, incur the following expenditure: a grant of **£1,500** to Elloughton-cum-Brough PCC for maintenance of the cemetery at St Mary's Church, Elloughton.

6.5 East Riding Citizens Advice Bureau to maintain the weekly outreach held in Brough Community Centre

Resolved: Council will, in accordance with the powers under Section 142(2a) of the Local Government Act 1972, incur the following expenditure: a grant of **£3,000** to the East Riding Citizens Advice Bureau. Before the grant may be given Council request written confirmation that the £5,000 donated in the 2011/12 financial year was ring-fenced to maintain the Brough Outreach and that the £3,000 for 2012/13 will be ring-fenced to maintain the Brough Outreach and will appear in the annual accounts as ring-fenced funds.

6.6 Elloughton-cum-Brough In Bloom

Resolved: Council will, in accordance with the powers under Section 137 of the Local Government Act 1972, incur the following expenditure which, in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure: a grant of **£1,000** to Elloughton-cum-Brough In Bloom.

6.7 Brough Voluntary Action

Resolved: Council will, in accordance with the powers under Section 137 of the Local Government Act 1972, incur the following expenditure which, in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure: A grant of **£700** to Brough Voluntary Action.

7. FINANCE REPORT

7.1 To update the Reserve Account Signatories – It was agreed that the new signatories on the Post Office Investment Account are to be the Chairman, Vice-Chairman and the Clerk. All signed the forms.

7.2 To Approve the Clerk's attendance at a NALC Conference in September – it was agreed the Clerk should attend at a cost of £117.

7.3 To Decide on joining the Zurich Local Council's Advisory Service (LCAS) – benefits were discussed and it was agreed to join at a cost of £145.

7.4 To Approve the Responsible Financial Officer's Report and Cheques for Signature

- It was noted that the clerk had purchased stamps in bulk in advance of the impending price increase.
- The Clerk reported that she had negotiated a decrease in the cost of printing the Petuaria Press on slightly lighter paper. Price reduced from £412 per issue to £388.
- It was proposed by Councillor Davis, seconded by Councillor Mrs Brogden and agreed unanimously to carry forward £386.70 left in the 2011/12 Arts and Publicity budget to the 2012/13 year to help towards the cost of the Olympic Torch Relay celebrations.

Resolved: To carry forward £386.70 left in the 2011/12 Arts and Publicity budget to the 2012/13 financial year towards the Olympic Torch celebration costs.

Income

First half Precept (due end April 2012) 73,338.50

April Expenditure - Cheques for signature

Salaries	Office/amenity sweeping	3,192.87	Remuneration/Salaries
Inland Revenue	NIC/PAYE/EMPNIC	1,123.87	Remuneration
ERYC	Pension	1,218.14	Pension
ERYC	council tax	148.50	Office
KC	phone	28.31	Admin
		5.66	Vat
KC	broadband	74.97	Admin
		14.99	Vat
Southern Electric	electric	52.38	Office
		2.62	Vat
Stafforce	agency workers	1,015.43	Agency Workers
		203.09	Vat
Letterbox Delivery	deliveries	180.60	Arts and Pubs
mnbcomputing	software/backup	56.66	Admin
		11.33	Vat
A Johnson	internal audit	475.20	Admin
ERYC	office waste collection	117.52	Office
ERYC	allotments	531.00	Allotments Assc.
ER Promotions	paperweights	179.20	Arts and Pubs
		35.84	Vat
ERNLLCA	membership	1067.53	Admin
LCR	subscription	144.00	Admin
Redcliff	Petuaria Press printing	412.00	Arts and Pubs
NALC	Conference	97.50	Admin
		19.50	Vat
Mrs LJ Smith	postage	154.50	Admin
	travel	40.15	Admin

It was proposed by Councillor Mrs Brogdenudson, seconded by Councillor Mrs Galbraith and agreed unanimously to approve the Finance Report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

8. TO RECEIVE AN UPDATE ON THE JUBILEE CELEBRATIONS PLANNED FOR 2 JUNE 2012

Councillor Mrs Brogden gave a report. The jubilee celebration day is going to be packed with lots for everyone to do. A leaflet advertising the day had been prepared and printed and it was agreed that the Town Council would pay for delivery to every house in the parish in mid May at a cost of £95. Councillor Mrs Brogden had submitted an article to the ERYC Parish News and hoped that it would be printed. Timings are to be posted on the council's website. Councillor Mrs Brogden asked for donations for tombola prizes and used gift bags for the 'hook a bag' stall.

9. TO RECEIVE AN UPDATE AND DECIDE ON MATTERS RELATING TO THE OLYMPIC TORCH RELAY ON TUESDAY 19 JUNE 2012

It was agreed that Council will pay for the production (£100), printing (£276) and delivery (£95) of 4,500 Olympic Torch leaflet to all households at the end of May/ beginning of June 2012. The next meeting of the working group will be held at 6pm on Tuesday 24 April, all members were encouraged to attend and help organise events to celebrate the Olympic Torch Relay passing through Brough and Elloughton. The Clerk is to attend an ERYC Task Force meeting at County Hall on 26 April 2012.

Signed as a True and Accurate Record by the Chairman Date

10. TRAFFIC MANAGEMENT/PARKING ISSUES**10.1 To Receive a Report on Traffic Management/Parking Issues in Brough**

Councillor Mrs Duckles declared an interest as discussion at this item included reference to traffic and parking issues relating to the proposed 'Brough South' planning application and Councillor Mrs Duckles lives adjacent to the application site.

Councillor Galbraith reported that the issue of Traffic Management/Parking Issues in Brough is to be on the next agenda of the Haltemprice and Hunsley Community Partnership. Discussion followed.

10.2 To Receive a Report on the adoption of new estate roads by the East Riding of

Yorkshire Council - Councillor Galbraith gave a report, it is still hoped that the first streets will be adopted in early May

11. EAST RIDING OF YORKSHIRE COUNCIL (ERYC)**11.1 To Note a Report from the ERYC, Humberside Fire & Rescue, NHS, MET office, British Red Cross and Environment Agency Speed Training Seminar 'How the Emergency Services and other responders deal with emergencies and your role in making your community a safer one' held on 22 March 2012**

– The Chairman reported that no satisfactory answer had been received on how this area will be covered when BAE Systems closes, presumably the retained fire service is lost. Councillor Mrs Smith reported that she had asked the question at ERYC Full Council and had been informed that four BAE Systems retained firemen are to be made permanent full time firemen and will be based at the Brough site. Members were still concerned as there are two fire engines stationed at the site, each manned by four firemen. The issue of fire cover for the area will be placed on the agenda of the Haltemprice and Hunsley Community Partnership.

11.2 To Note the ERYC Parish Newsletter

– The newsletter had been circulated to Members and was noted.

11.3 To Report on the Haltemprice and Hunsley Community Partnership (HHCP)

- the next meeting is to be held at South Cave at 10am on 20 April 2012, papers had been circulated to members. Councillor Galbraith reported that the Town Council's three questions on education provision, traffic management and fire cover will be on the agenda.

11.4 To Note the Town Council Chairman's invitation to the ERYC Chairman's Farewell Civic Dinner at the Guildhall, Beverley

– The Chairman will attend the dinner.

11.5 To Note the Flood Liaison Group responses to questions and date of next meeting

– The Flood Liaison Group responses to questions had been circulated to Members and were noted. The next meeting is to be held on Friday 1 June 2012. Councillor Galbraith is to attend on behalf of the Town Council.

11.6 To Note the Network Management Plan outstanding responses

– Following the ERYC's consultation in the Autumn of 2011, their Third Local Transport Plan (2011-2026) Network Management Plan Summary of Consultation and Responses to Q6 Local Issues (updated final version with outstanding responses to Question 6) had been circulated to Members. ERYC say the responses have provided them with valuable insights into the issues affecting their highways.

The question relating to Brough is:

"Traffic that backs up on the westbound A63 at the Welton/Brough interchange as it waits to get through the traffic lights on Welton Road, Brough. This issue will only get worse if current planning applications for Welton and Brough are approved. Does automatic signalling not override the lights when traffic is backing up?"

The reply from Traffic Signals & Lighting Maintenance Streetscene Services:

“There is a queue loop in the carriageway to help prevent this situation. There has been a fault with this loop and work will be done to repair this. Due to the cross boundary with the Highway Agency planning this work takes longer than on most roads.”

The reply from the Highways Agency:

“The traffic lights mentioned are not on the Agency’s network and so we are not able to comment on the operation of the lights. East Riding will need to provide a comment on the operation of the lights but the Agency is not currently aware of any issues with traffic backing up onto the mainline of the A63. The Agency is consulted on the planning applications in the area and the operation of the A63 and its slip roads is examined as part of any application. Should work be required at the junction in question as a result of development proposals these would need to be negotiated by the developer and East Riding of Yorkshire Council, with the Agency consulted on the works so that we can ensure that the operation of the A63 and its slip roads in this location are not compromised.”

Members felt that document does not fully answer the question and request that ERYC investigate further. Members do not think that there had ever been a ‘queue loop’ and request clarification. It was requested that the matter be put on the ERYC Haltemprice and Hunsley Community Partnership agenda.

11.7 To note a letter from ERYC regarding the ERYC Housing Strategy Consultation – A letter had been received thanking the Town Council for their response to the draft Housing Strategy and stating that they will amend the description to Elloughton-cum-Brough throughout. Clerk to telephone and request that Welton be included where appropriate.

11.8 To Note a meeting with the ERYC Parking Warden Supervisor – The Chairman and Clerk are to meet with the ERYC Parking Warden Manager.

12. TO RECEIVE A REPORT ON THE ENVIRONMENT AGENCY’S FLOOD WARDEN SCHEME

Councillor Mrs Duckles reported that there are now several Flood Wardens and Ron Johnson of the Environment Agency will be coming to give them a talk on Thursday 26 April 2012 at the Town Council office meeting room.

13. TO RECEIVE A REPORT FROM THE COMMUNITY LED PLANNING GROUP – nothing to report

14. TO NOTE THE LATEST EAST RIDING, NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA) NEWSLETTER AND DISTRICT COMMITTEE HELD ON 11 APRIL 2012

Papers had been circulated by email and were noted. Councillor Galbraith gave a report on the District Committee which had mainly covered the new Code of Conduct. The Clerk reported that she had drafted a new Code of Conduct Policy for approval at a future full council meeting. It was agreed that the Council would consider formulating a neighbourhood plan and would send four representatives to an ERNLLCA planning workshop.

15. TO CONSIDER CORRESPONDENCE FROM MEMBERS OF THE PUBLIC

15.1 To Consider an email from a resident regarding road safety issues on Main Street south of Elloughton crossroads – A resident had emailed the Clerk with issues relating to pavements, zebra crossing and speeding on Main Street. Clerk to forward the email to John Hannah at ERYC. Members fully support resident’s views, concerns and suggestions and request that he look into all the issues to see if anything can be done. Members suggest that school times are particularly bad and request consideration of a mini-roundabout or other traffic controls on the junctions of Main Street/Stockbridge Road and Main Street/Beech Road.

15.2 To Consider an email from a resident regarding road safety issues at the junction of Main Street/Brantingham Road - A resident had emailed the Clerk with issues relating to speeding traffic and the dangerous junction of Church Street/ Brantingham Road near to Elloughton Post Office. Clerk to forward the email to John Hannah, ERYC, Members fully support the resident's views and request that some additional road safety measures be implemented. Members agreed that there should be a flashing 30mph sign and that the speed should be reduced from 60mph to a 40mph zone further back before entering the 30mph zone.

15.3 To Consider a letter from a resident of Brantingham Road regarding land south of Brantingham Road, including land designated in the ERYC Local Plan as burial land – The resident had been present at the Public Forum and had been satisfied with the Chairman's response to his queries.

16. TO NOTE THE HWRCC RURAL PARTNERSHIP PLUS PROJECT'S FINAL CONFERENCE 17 MAY 2012

Papers had been circulated by email and were noted.

17. TO NOTE COMMUNITY REPORTS

Councillor Mrs Brogden reported that the grant application made by the Village Hall Management Committee for a Jubilee Tree had been applied for and an acknowledgement received.

Councillor Mrs Smith reported that the Elloughton-cum-Brough Playing Field Association Annual General Meeting is to be held on 21 May 2012.

18. TO NOTE DATE OF FUTURE MEETINGS AT BROUGH COMMUNITY CENTRE

18.1 Annual Town Council Meeting - 6.30pm on Tuesday 15 May 2012

18.2 Full Council meeting –7pm on Tuesday 15 May 2012