

## **Elloughton-cum-Brough Parish Council**

### **Minutes of a Parish Council Meeting held on Tuesday 17 May 2011 at Brough Community Centre**

#### **Public Forum**

East Riding of Yorkshire Council (ERYC) Ward Councillor Galbraith gave an update on the 2011 three local Primary School over subscription for reception classes. The waiting lists are: Brough 30, Welton 25 and Elloughton 15. Although some children are on more than one list, there are still an unreasonably high number of children without places. These children will need to travel to other villages to attend school. Many will be separated from siblings making it very difficult for parents taking children to and from different schools several miles apart, they will probably need to be taken by taxi with a paid escort to accompany them (at ERYC expense). Discussion took place on portable classrooms and mixed age group classes. Councillor Galbraith reported that a public meeting is to be held.

As Chairman of the In Bloom Committee, Parish Councillor Mrs Gill had written to ERYC regarding grit on the pavements. She had not received a reply. The pavements had not been swept since the snow/ice in November December 2010 despite Councillor Mrs Gill and the Clerk's requests to ERYC. The Clerk is to request a meeting with an ERYC Officer and ask when the streets of Elloughton and Brough were last swept; Councillor Galbraith agreed to raise the issue with ERYC.

**Present:** Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Busk, Mrs Brogden, Burgess, Mrs Duckles, Galbraith, Mrs Gill, Mrs Hudson, Ms Rowe, Mrs Smith

#### **1. TO ACCEPT APOLOGIES**

Apologies were accepted from Councillor Credland.

#### **2. TO ACCEPT MEMBERS DECLARATIONS OF INTEREST AND REMIND MEMBERS THAT DECLARATIONS OF INTEREST MUST BE MADE AND RECORDED IN THE MINUTES EVEN IF AN INTEREST HAS ALREADY BEEN DECLARED IN THEIR REGISTER**

Councillor Davis declared an interest in Item 12 and signed the Declarations of Interest Book.

#### **3. TO NOTE POLICE ISSUES**

The Chairman welcomed PCSO Beecroft to the meeting. He gave a crime report for the month. Problems had been encountered with speeding mopeds. Councillor Galbraith asked PCSO Beecroft to look into the increased vandalism at Elloughton Road play area. Over £3,000 worth of damage in the play park has been caused by vandalism since January 2011. Council expressed concern that more communication is needed between the police and the Council regarding the seriousness of the problems with vandalism. The possibility of installing cctv in the play area was discussed by members.

Councillor Galbraith reported that a car is often parked on the pavement in Station Road blocking the footpath for wheelchairs, Councillor Burgess reported cyclists on the pavements causing a nuisance. PCSO Beecroft is to investigate both issues.

#### **4. TO APPROVE MINUTES OF A FULL COUNCIL MEETING HELD ON 19 APRIL 2011**

It was proposed by Councillor Mrs Brogden, seconded by Councillor Mrs Galbraith and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

## 5. TO NOTE COMMITTEE MINUTES PREVIOUSLY CIRCULATED

5.1 Village Environment 30 March 2011 - noted

5.2 Development, Planning, Highways & Safety 30 March and 20 April 2011 - noted

## 6. FINANCE

6.1 **To Review Annual Insurance renewal** – The clerk had reviewed the Council's insurance and had received quotes from three companies. It was proposed by Councillor Ms Rowe, seconded by Councillor Davis and agreed unanimously to accept the quote from Zurich under a three year deal.

**Resolved:** Council will take out insurance with Zurich under a three year deal at £773.69 per year.

6.2 **To Decide on Office Signage** – proposals by PPH for signage for the 60 Welton Road site were tabled. It was felt that signs are necessary as access to the site is actually from Skillings Lane and some people find it difficult to find. The Council still use a post office box number because some mail addressed to 60 Welton Road has been returned to sender marked as unable to find the address. It was proposed by Councillor Mrs Duckles, seconded by Councillor Mrs Galbraith and agreed unanimously to agree in principle to paying one third of the cost of the signs subject to approval of final costs presented.

### 6.3 To Approve the Responsible Financial Officer's report and cheques for signature

<b>Income</b>	ERYC - First half Precept	70,996.00	
	Brough Allotments Association – annual rent	520.00	
<b>May Expenditure - Cheques for signature</b>			
Salaries	Office/amenity sweeping	3,079.08	Remuneration/Salaries
ERYC	Pension	1,145.33	Pension
Inland Revenue	NIC/PAYE/EMPNIC	1,108.20	Remuneration
ERYC	Council Tax - direct debit	131.00	Parish Office
Southern Electric	Office electric - direct debit	52.38	Parish Office
		2.62	Vat
Stafforce	Amenity Sweeping	1210.90	Agency Workers
		242.17	Vat
ICD Electrical	PAT testing	67.50	Parish Office
		13.50	Vat
Record RSS Ltd	Replacement wetpour for swings	1697.50	Open Spaces
		339.50	Vat
Record RSS Ltd	Repairs to play area	489.50	Open Spaces
		97.90	Vat
NALC	Local Council Review subs	144.00	Administration
CommuniCorp	Clerks & Councils Direct subs	132.00	Administration
HWRCC	Membership	25.00	Administration
Kingston Cleaning	Office windows	6.00	Administration
		1.20	Vat
Mrs LJ Smith	Postage	69.56	Administration
	Supplies	12.82	Administration
		1.99	Vat
	Travel	30.60	Administration

**Resolved:** It was proposed by Councillor Mrs Smith, seconded by Councillor Mrs Duckles and agreed unanimously to approve the Responsible Financial Officer's report and pass the cheques for payment.

**7. TO RECEIVE A REPORT ON COMMUNITY LED PLANNING (CLP)**

Councillor Mrs Galbraith gave an update. A letter is to be sent to businesses in the parish (around 50) and it was agreed that stationary expenses from the CLP budget may be approved by the Clerk.

**8. TO RECEIVE A REPORT ON PROBLEMS RELATING TO THE ADOPTION OF ESTATE ROADS ON THE BOVIS DEVELOPMENT**

Councillor Galbraith reported that he had met with a resident regarding a collapsed drain and that he intended to contact Bovis and Yorkshire Water to organise a meeting with a view to progressing adoption of the estate roads by ERYC.

**9. TO REPORT ON PROGRESS ON PARKING ISSUES ON WELTON ROAD**

John Hannah, ERYC had been unable to attend the meeting but had reported that ‘Vertical measures’ in this case probably means speed cushions on Welton Road between Skillings Lane and Centurion Way, set about 90m apart (probably 4/5 sets along the length). This may include a raised speed table at the pedestrian crossing. It is early days and only an initial assessment has been done. Once a more detailed site survey is complete ERYC will formulate more detailed proposals and consult with all the usual stakeholders, including the Council. It is unlikely that any detailed proposals will include waiting restrictions in front of the Ambulance station. The issue of adjacent location of the bus stop to the pedestrian crossing may be addressed and they will pay particular attention to that when producing the detailed proposals. ERYC have continued to monitor the parking in front of the Ambulance Station but have so far not witnessed any safety issues that would justify the installation of yellow lines, despite correspondence received from residents and the Council.

The Chairman felt that the ERYC are missing the point as the issue is traffic congestion and lack of traffic flow, traffic calming will only make the congestion worse. It was agreed that the Clerk will request a meeting with ERYC and point out that the problems are with traffic flow and that Council do not want traffic calming. In addition, the Clerk was instructed to again request four way sequencing at Brough Corner traffic lights.

**10. TO CONSIDER RE-NAMING ELLOUGHTON-CUM-BROUGH PARISH COUNCIL TO ELLOUGHTON-CUM-BROUGH TOWN COUNCIL**

It was noted that Brough, Elloughton, part of Welton (south of the A63) and part of Brantingham (Cave Road) are not included in ERYC’s Village Task Force Team, nor are they included in any regular town maintenance schedule, other than grass cutting. Following prolonged and careful consideration it was proposed by the Chairman, seconded by Councillor Mrs Gill and agreed, under the power given by Section 245 of the Local Government Act (LGA) 1972, to rename Elloughton-cum-Brough Parish Council to Elloughton-cum-Brough Town Council. Members felt that, although not giving the Council any additional powers, it should greatly raise the profile of the community. In recent years it is clear that the decision making processes that affect health, education, employment and infrastructure have greatly underestimated the needs and relevance of the community because strategic planning is focused around the recognised towns. The community’s population is now approaching 10,000, much larger than the majority of the recognised towns in the East Riding. Brough Town centre already serves a wider population of at least 15,000 so it is important that the community is seen, heard and recognised.

**Resolved:** Council will, in accordance with the powers under Section 245 of the Local Government Act 1972, rename Elloughton-cum-Brough Parish Council to Elloughton-cum-Brough Town Council.

Making this resolution automatically entitles the Chairman and Vice-Chairman of the Town Council respectively to be entitled Town Mayor and Deputy Town Mayor (LGA s245 (6b)). The Chairman and Vice-Chairman did not wish to take up this entitlement.

Signed as a True and Accurate Record by the Chairman ..... Date .....

**11. EAST RIDING OF YORKSHIRE COUNCIL**

**11.1 To Receive a Report on Dale & South Hunsley Neighbourhood Action Team (NAT)**  
– nothing to report.

**11.2 To Receive a Progress Report on Haltemprice and Hunsley Local Action Team (LAT)** – Councillor Mrs Galbraith reported that Councillor Tress had retired and Councillor Galbraith is now Chairman of the LAT. It was agreed that the Chairman (Councillor Davis) would write to Councillor Tress to thank him for his work on the LAT.

**11.3 To Comment on Traffic Regulation Orders** – Members had no comments to make on an applications by ERYC for:

- a) Civil Parking Enforcement powers to allow them to enforce on street parking controls in East Yorkshire rather than Humberside Police.
- b) To revoke all existing off street parking orders and replace with one consolidated Order.

**11.4 To Complete the severe weather grant survey** – Councillor Mrs Galbraith thanked all members who had given their comments. As agreed at the last meeting Councillor Mrs Galbraith had drafted a response which the Clerk is to copy to all Members for comment before returning it to ERYC.

**11.5 To Note the ERYC Parish Newsletter May 2011** - noted

**12. TO DECIDE ON MEMBERSHIP OF HUMBER & WOLDS RURAL COMMUNITY COUNCIL (HWRCC)**

Councillor Davis declared an interest and did not vote. Members agreed that the work of HWRCC is invaluable. It was proposed by Councillor Mrs Galbraith, seconded by Councillor Mrs Gill and agreed unanimously to join HWRCC at a cost of £25 for the year.

**13. TO DECIDE ON ATTENDANCE AT THE YORKSHIRE LOCAL COUNCIL ASSOCIATION/ EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION/YORKSHIRE AND HUMBER REGIONAL TRAINING PARTNERSHIP JOINT REGIONAL CONFERENCE**

The conference is to be held from 23 to 25 September 2011 at the Ramada Jarvis Hotel in Willerby. The Clerk was unable to attend the conference. It was agreed that if any members would like to attend they should contact the Clerk - in which case the item would be placed on the agenda for the next meeting.

**14. TO DECIDE ON REQUEST FROM NEW BROUGH WEBSITE FOR PARISH COUNCIL PRESS RELEASES/NEWS**

It was agreed that any information can be gathered from the Petuaria Press, the Council's website and the Brough Community Centre website.

**15. TO NOTE COMMUNITY REPORTS**

**Eloughton Road Play Park** – As reported at Item 3 Vandalism is on the increase, an article is to go in the Petuaria Press and the police had been asked to increase communication with the Council.

**16. TO NOTE DATE OF NEXT MEETING**

The next meeting will take place at 7pm on Tuesday 21 June 2011 at Brough Community Centre.