

## **Elloughton-cum-Brough Town Council**

### **Minutes of a Town Council Meeting held on Tuesday 17 January 2012 at Brough Community Centre, Centurion Way, Brough**

**Public Forum:** East Riding of Yorkshire Council (ERYC) Dale Ward Councillor Galbraith reported that ERYC are to consider both the Tesco planning application and the 'Brough South' planning application at the same ERYC Strategic Planning Committee. The meeting is likely to take place towards the end of March or the beginning of April 2012. There were no other members of the public present at the meeting.

**Present:** Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Burgess, Busk, Credland, Mrs Duckles, Galbraith, Mrs Gill, Mrs Hudson, Ms Rowe, Mrs Smith

#### **1. TO ACCEPT APOLOGIES**

All members were present at the meeting.

#### **2. TO ACCEPT MEMBERS DECLARATIONS OF INTEREST AND REMIND MEMBERS THAT DECLARATIONS OF INTEREST MUST BE MADE AND RECORDED IN THE MINUTES EVEN IF AN INTEREST HAS ALREADY BEEN DECLARED IN THEIR REGISTER**

There were no declarations of interest.

#### **3. TO NOTE POLICE ISSUES**

**3.1 Crime figures** – PCSO Jessica Watts gave an update on crime figures for the month.

**3.2 Update on Dog fouling ticketing** – Jessica agreed to talk to the owner of Elloughton Post Office and other concerned residents regarding the continuing problems with dog fouling in Elloughton and Brough. Another article on the issue is to be placed in the next Petuaria Press.

**3.3 To Receive a Report on parking issues at The Oval following a complaint by a member of the public** – the Clerk had referred this complaint to the Police. Jessica reported that the situation is being monitored.

**3.4 To Note the six-monthly update on 'Tackling Anti Social Behaviour in our Community' Issue 6 December 2011** - noted

#### **4. TO APPROVE THE MINUTES OF A FULL COUNCIL MEETING OF 13 DECEMBER 2011**

With the correction of £290 to £390 at Item 6.7 and the removal of the last line at Item 15, it was proposed by Councillor Mrs Brogden, seconded by Councillor Mrs Smith and agreed unanimously that the minutes of the Full Council Meeting held on 13 December 2011 be signed as a true and accurate record of the meeting.

#### **5. TO NOTE COMMITTEE MINUTES**

**5.1 Village Environment Committee meeting held on 14 December 2011** - noted

**5.2 Development, Planning, Highways & Safety meeting held on 14 December 2011** – noted

#### **6. FINANCE**

**6.1 Thank you letter from CAB for Grant** - noted

**6.2 Thank you letter from Humberside Police Band Concert for Donation** - noted

Signed as a True and Accurate Record by the Chairman ..... Date .....

### 6.3 To Approve the Responsible Financial Officer's Report and Cheques for Signature

#### Income in January 2012

ERYC grant towards the purchase of salt bins 3,000.00

#### December Expenditure - Cheques for signature

Salaries	Office/amenity sweeping	3,077.20	Remuneration/Salaries
Inland Revenue	NIC/PAYE/EMPNIC	1,123.60	Remuneration
ERYC	Pension	1,145.33	Pension
ERYC	Council Tax – dd	131.00	Parish Office
Southern Electric	Office electric – dd	52.38	Parish Office
		2.62	Vat
Stafforce	Amenity Sweeping	1496.10	Agency Workers
		299.22	Vat
KC	Broadband – dd	74.76	Administration
		14.95	Vat
	Telephone – dd	228.64	Administration
		45.72	Vat
ERYC	Supplies	36.83	Administration
		7.37	Vat
Mnbcomputing	backup/advice	25.50	Administration
		5.10	Vat
ERYC	CRB check for CCTV	16.67	Administration
		3.33	Vat
Kingston Cleaning	Windows	6.00	Parish Office
		1.20	Vat
RecordRSS	play area inspection	80.00	Open Spaces
		16.00	Vat
Letterbox Delivery	press & leaflet delivery	193.50	Administration
Redcliff	press & leaflet printing	532.00	Administration
Mrs VA Herring	remote for projector (no vat)	13.99	Administration
Pph	alarm service	107.98	Parish Office
Mrs LJ Smith	Postage	22.80	Administration
	office supplies	10.82	Administration
		2.16	Vat
	repairs/maintenance	30.00	Parish Office
	telephone allowance	52.50	Administration
	Travel	34.20	Administration

It was proposed by Councillor Mrs Hudson, seconded by Councillor Mrs Gill and agreed unanimously to approve the Finance Report and pass the cheques for signature.

**Resolved:** To approve the Finance Report and pass the cheques for signature.

### 7. TO RECEIVE A REPORT FROM THE COMMUNITY LED PLANNING GROUP

The Chairman reported that the Awards for All grant application had been successful. Funding had not yet been received as more information had been requested. It was agreed to invoice the group for outstanding delivery costs when the funding has been received.

### 8. TO CONSIDER PROPOSAL BY BROUGH IN BLOOM TO PURCHASE A STATUE OF A CENTURION FOR BROUGH CORNER

Councillor Mrs Gill tabled a photograph of the statue which the Elloughton-cum-Brough In Bloom committee would like to purchase and install at Brough Corner. It was agreed that more information is still required before Council can make a decision on the proposal. It was noted that ERYC Highways feel that the statue is not suitable for installation on the highway and they would not issue a licence to the Town Council to place the statue at the preferred location at Brough Corner or anywhere on the highway.

Signed as a True and Accurate Record by the Chairman ..... Date .....

It was agreed that Councillor Mrs Gill would prepare an A4 consultation leaflet to seek public opinion on whether the statue should be purchased and, if purchased, its preferred location. Wording of the consultation is to be approved by the Chairman. The leaflet is to be delivered to all residents of the parish with the Petuaria Press. The Clerk was asked to seek a price from Redcliff for printing 4,500 copies of the A4 leaflet and a price from Letterbox Delivery to deliver it with the next issue of the Petuaria Press (both to be funded by In Bloom). It was also agreed that the Clerk would ask ERYC for copies of utility plans (telephone, gas, water and electric) for cables/pipe work underneath the site. Councillor Mrs Gill is to look into the cost of a Structural Engineers Report on suitable foundations/plinth and a Health & Safety Assessment.

**9. TO REPORT ON A REQUEST TO BROUGH STATION MANAGER TO CONSIDER REPLACING LITTERBINS AT EACH END OF THE FOOTPATH FROM SKILLINGS LANE TO THE STATION**

Clerk to contact the Brough Station Manager again to ask for an update.

**10. TRAFFIC MANAGEMENT/PARKING ISSUES**

**10.1 To Receive a Report on Traffic Management/Parking Issues in Brough** - Councillor Galbraith reported that he is still monitoring Wrygarth Avenue and there are no problems at present. Also, John Hannah, ERYC, had monitored parking outside the ambulance station and does not feel that there is a need for double yellow lines.

**10.2 To Decide on the Response from ERYC to the Town Council's request to Overview & Scrutiny to review 'Traffic Management and Parking in Brough' in 2012/13** – The ERYC's response had been circulated to Members. It stated that Overview and Scrutiny sub-committees can only look at items of a strategic nature, not parochial issues, unless a petition is submitted to the relevant overview and scrutiny sub-committee. The issue of Traffic Management and Parking in Brough could be addressed if a petition is submitted either to the Council's Highways department (which would be dealt with by officers) or to the Environment and Regeneration Overview and Scrutiny Sub-Committee (which would be considered by Members). It was noted that Members on Overview and Scrutiny sub-committees cannot make decisions they can only make recommendations to officers. Councillor Galbraith gave a report and discussion followed.

**10.3 To Receive a Report on adoption of new estate roads by ERYC** (Councillor Galbraith) – nothing to report, deferred to next meeting

**11. EAST RIDING OF YORKSHIRE COUNCIL (ERYC)**

**11.1 A Visit by Adam Toes, ERYC 2012 Olympic Officer, to give a presentation on the Olympic Torch Relay passing through Brough on Tuesday 19 June 2012, discuss plans for the relay and update Council on the ERYC legacy plans for utilising the London 2012 Olympics** - deferred to next meeting.

**11.2 To Note ERYC Network Management Duty Consultation September/October 2011, Summary of consultation and responses to Q6 Local issues** – (previously circulated). The Clerk reported on responses in the document relating to Elloughton-and Brough.

**11.3 To Note Response made by the Town Council LDF Working Group to the ERYC Local Development Framework (LDF) Core Strategy Further Consultation, ERYC Draft Housing Strategy and the National Government Consultation on the proposed Community Infrastructure** (previously circulated)

The Chairman gave a report. He was not happy that parts of his letter of response to the Local Development Framework (LDF) Core Strategy further consultation had been 'cut and pasted' into the consultation document resulting in loss of context.

Members felt that ERYC are not listening to public opinion. The Chairman reported that 40% of all new housing for the East Riding for the next 10 years has been allocated to Brough and Welton. The Draft Housing Strategy document fails to mention Elloughton, Welton and Brantingham and refers to the whole of the built up area as 'Brough'. The LDF Core Strategy document refers only to Elloughton and Brough but actually means Welton as well. He felt that ERYC had already decided what is to be built and where and he appealed to Ward Members take on board the strength of public opinion.

It was proposed by Councillor Mrs Gill, seconded by Councillor Busk and agreed unanimously to invite the Leader of ERYC, Stephen Parnaby, to the next full council meeting in February to discuss housing allocation prior to the ERYC's meeting to decide on the Brough South/Tesco planning applications,. Members felt very strongly that Elloughton, Brough and Welton are continually being allocated more than their fair share of additional housing for the East Riding area and that the East Riding of Yorkshire Council is ignoring the democratic process that should recognise the wishes of the population.

**Resolved:** To invite Councillor Parnaby to the next full council meeting of the Town Council to be held on Tuesday 21 February 2012.

- 11.4 **To Note the ERYC Parish Newsletter** (previously circulated) – noted
- 11.5 **To Note an invitation from the ERYC Chairman to the Chairman to attend a Holocaust Memorial Event at Wolfreton Lower School on 27 January 2012** – Unfortunately, the Chairman is unable to attend the event. It was noted that Councillor Galbraith is to attend in his capacity as ERYC Ward Member.
- 11.6 **To Note an Invitation to Workshops on 'Partnership Working – Understanding and addressing the challenges faced by cross sector working'** (previously circulated) - noted
- 11.7 **To Note the Minutes of the last LAT meeting and the Agenda for the next meeting to be held on 13 January 2012** (previously circulated) – noted.
- 11.8 **To Decide on attendees for the Haltemprice and Hunsley Community Partnership (HHCP) Networking and Information event to be held on Saturday 18 February 2012 at Swanland and Decide on the Council's top three priorities for discussion at the event**

The Chairman congratulated ERYC Ward Councillor Galbraith on his election to Chair of the HHCP. It was agreed that Councillor Davis, Councillor Mrs Galbraith and Councillor Mrs Duckles are to attend the Networking and Information event on Saturday 18 February 2012. Members agreed that the Chairman should return the application form and include three topics of his own choice for discussion.

## 12. EMERGENCY PLANNING

- 12.1 **To Note the Award of an ERYC Severe Weather Grant of £3,000 towards the purchase of salt bins** (previously circulated) - noted.
- 12.2 **To note new ERYC salt bin on Dale Road** – By 9.30am on 19 December 2011 there had been three car accidents at the junction of Dale Road and 'old' Dale Road. All three cars crossed the pavement and ending up in the hedge, one car was written off. It was drizzling but freezing at the same time creating sheet black ice. Following the accidents the Clerk had applied for an ERYC salt bin. The application was successful and the bin had been installed within 10 days of the accidents.
- 12.3 **To Note new Town Council green salt bin installations and updated list of ERYC yellow salt bins** (previously circulated) – the lists were noted. The green salt bins had been installed in early January 2012.

- 12.4 **To Consider the Environment Agency Flood Warden Scheme** – Councillor Mrs Duckles reported that she is waiting for the Environment Agency to get back to her regarding the Flood Warden Scheme.
- 12.5 **To Receive a Report on the East Riding Consortium of Councillors against building on land linked to flooding** – Councillor Mrs Duckles reported that she had not attended a meeting but had spoken to the Chairman by telephone.
- 12.6 **To decide on attendance at Red Cross Community First Aid training sessions organised by ERYC** (previously circulated) – It was agreed that Councillor Mrs Duckles would investigate the possibility of the Town Council running a training session for members and local groups and report back to the next meeting.

### 13. TO REPORT ON A REQUEST FOR ASSISTANCE IN SETTING UP A SKATE PARK

Councillor Galbraith had confirmed that no land is available for a skate park at the present time.

14. **TO NOTE CHANGES TO THE EYMS 155 AND X55 BUS SERVICES AND AN INFORMATION EVENT TO BE HELD AT MORRISONS ON 23 JANUARY 2012** (previously circulated) – noted

15. **TO NOTE THE HUMBER AND WOLDS RURAL COMMUNITY COUNCIL (HWRCC) NEWSLETTER ISSUE 9 AUTUMN/WINTER 2011** (previously circulated) - noted

### 16. EAST RIDING, NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA)

- 16.1 **To Note the attendance of Councillor Mrs Duckles and Councillor Mrs Brogden at a Planning Seminar to be held at Immingham on 21 January 2012** - noted

- 16.2 **To Note the ERNLLCA Newsletter for December 2011** (previously circulated) - noted

### 17. TO NOTE THE EAST RIDING VOLUNTARY ACTION SERVICES LTD (ERVAS) ANNUAL GENERAL MEETING TO TAKE PLACE ON 31 JANUARY 2012 AT SHIPTONTHORPE

The Chairman reported that it is likely that ERVAS will merge with Humber & Wolds Rural Community Council.

### 18. TO NOTE COMMUNITY REPORTS

Councillor Mrs Brogden reported that the CCTV system on the Village Hall is fully operational.

### 19. TO NOTE DATE OF THE NEXT FULL COUNCIL MEETING

The next meeting will be held on Tuesday 21 February 2012 at Brough Community Centre.