

## Elloughton-cum-Brough Town Council

### Minutes of a Town Council Meeting held on Tuesday 19 July 2011 in the Committee Room at Brough Community Centre, Centurion Way, Brough

#### Public Forum

**Inconsiderate Parking Wrygarth Avenue** – The Clerk had received a complaint from a resident that people are parking inconsiderately in Wrygarth Avenue often for long periods of time and because the avenue is so narrow it often results in driveways being obstructed. The resident had been unable to attend the meeting in person but had requested that the Clerk bring the matter to the attention of members at the meeting. Several Members reported that they receive frequent complaints regarding inconsiderate parking in Brough in the streets and side streets around the centre of Brough and Brough Station. *See action at Item 3.*

**In Bloom** – Councillor Mrs Gill asked for help to water plants at Brough Corner while she is on holiday. Councillor Davis, Councillor Ms Rowe and Councillor Mrs Duckles offered to help.

**Speeding traffic** – Several complaints of speeding traffic in Elloughton and Brough had been received. Councillor Davis reported that ERYC are still looking at speed controls for Welton Road and local police are using the speed gun.

**Present:** Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Credland, Mrs Duckles, Galbraith, Mrs Gill, Mrs Hudson, Ms Rowe, Mrs Smith

#### 1. TO ACCEPT APOLOGIES

Apologies were accepted from Councillors Burgess and Busk.

#### 2. TO ACCEPT MEMBERS DECLARATIONS OF INTEREST AND REMIND MEMBERS THAT DECLARATIONS OF INTEREST MUST BE MADE AND RECORDED IN THE MINUTES EVEN IF AN INTEREST HAS ALREADY BEEN DECLARED IN THEIR REGISTER

For personal and prejudicial reasons Councillors Davis and Mrs Brogden declared an interest in Item 6.1 To Decide on a suggestion by the Village Hall Committee for CCTV at the Elloughton Road play area site. They both signed the Declarations of Interest Book.

For personal and prejudicial reasons Councillor Mrs Gill declared an interest in Item 6.3, To Approve the Responsible Financial Officer's report and cheques for signature, with regard to Sound Solutions Ltd.

#### 3. TO CONSIDER POLICE ISSUES

*PC Rich Eglin joined the meeting at 8pm.* The Chairman welcomed PC Rich Eglin, the new PC for Brough and Elloughton. PC Eglin gave an update on crime figures for the month and reported that as speeding is still an issue, use of the speed gun would be increased. He agreed that inconsiderate parking is still a problem in Brough Town Centre and around Brough Station. Discussion followed.

It was agreed that the Clerk is to request ERYC carry out a strategic overview of traffic parking in the streets and side streets around Brough town centre and Brough station because these areas are suffering from inconsiderate parking which is having a wide ranging detrimental effect. Also to request that this review includes a review of the late morning 'no parking' hour which is having a detrimental effect on local businesses.

Following further vandalism PC Eglin reported that policing the Elloughton Road play area is a priority, along with the surrounding streets for 'knock off ginger'.

Councillor Credland reported that he had reported a company to the police and to Trading Standards for attempting to sell unnecessary roof repairs to a relative.

#### 4. TO APPROVE MINUTES OF A FULL COUNCIL MEETING BOTH HELD ON 21 JUNE 2011

It was proposed by Councillor Galbraith, seconded by Councillor Mrs Brogden and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

#### 5. TO NOTE COMMITTEE MINUTES PREVIOUSLY CIRCULATED

5.1 Arts Publicity & Fundraising meeting held on 9 March 2011 - noted

5.2 Development, Planning, Highways & Safety 22 June 2011 - noted

#### 6. FINANCE

6.1 To Decide on a suggestion by the Village Hall Committee for CCTV at the Elloughton Road play area site - Councillor Davis and Councillor Mrs Brogden declared an interest, for personal and prejudicial reasons. They did not take part in the discussion or vote

A quote had been received from an ERYC approved contractor who had installed CCTV at Brough School. The quote is to erect two 1.5 metre poles on the Village Hall roof with cameras above, looking down onto the roof and surrounding Atkinson Foundation land (which is maintained by the Town Council). The control room would be housed in the Village Hall. The company have confirmed that the CCTV footage can be used for evidence. Project cost £4,500 plus vat. Following discussion/consideration it was agreed that installing CCTV would save the council a considerable amount of expense if it were to reduced vandalism in the area. It was proposed by Councillor Mrs Gill, seconded by Councillor Davis and agreed unanimously to allocate £2,000 from the Council's Reserves and ask for donations from other users of the site. Councillor Mrs Brogden to inform the Village Hall committee.

**Resolved:** The Town Council will allocate £2,000 for CCTV installation at the Elloughton Road site.

#### 6.2 To Note completion of the Annual Audit

The external Auditors report was noted. There were no matters arising.

#### 6.3 To Approve the Responsible Financial Officer's report and cheques for signature

Councillor Mrs Gill declared an interest for Sound Solutions she did not take part in the any discussion or vote.

It was noted that the remainder of the Burrs Commuted Sum had been spent on finishing off the fencing at the Burrs and that a donation from the PFA will make up the shortfall.

#### July Expenditure – Cheques for signature

Letterbox Delivery	deliveries	352.60	Arts & Publicity
Salaries	Office/amenity sweeping	3,079.08	Remuneration/Salaries
ERYC	Pension	1,145.33	Pension
Inland Revenue	NIC/PAYE/EMPNIC	1,108.20	Remuneration
ERYC	Council Tax – direct debit	131.00	Parish Office
Southern Electric	Office electric - direct debit	52.38	Parish Office
		2.62	Vat

Stafforce	Amenity Sweeping	586.29	Agency Workers
		117.26	Vat
KC	broadband - direct debit	63.49	Parish Office
		12.69	Vat
KC	telephone - direct debit	36.14	Parish Office
		7.22	Vat
Cottingham Welding Eng. Ltd - Burrs fencing		527.00	Commuted Sums
		323.00	PFA donation
		170.00	Vat
DMH Solutions - Risk Assessment s/ware update		28.19	Administration
		5.64	Vat
Kingston Cleaning	windows	6.00	Administration
		1.20	Vat
ERYC	Supplies	82.25	Administration
		16.46	Vat
Redcliff	parish guide/press issue 45	1202.00	Arts & Publicity
mnb computing	updates	34.00	Administration
		6.80	Vat
Sound Solutions	maps 10 x A2 laminated	160.00	Arts & Publicity
		32.00	Vat
RecordRSS Ltd	inspection	65.00	Open Spaces
		13.00	Vat
RecordRSS Ltd	repairs	489.50	Open Spaces
		97.90	Vat
Mrs LJ Smith	postage	51.48	Administration
	supplies	6.78	Administration
		1.36	vat
	travel	11.25	Administration
G A Coultish	maintenance	795	Open Spaces

It was proposed by Councillor Ms Rowe, seconded by Councillor Mrs Brogden and agreed unanimously to approve the report and pass the cheques for signature.

**Resolved:** to approve the report and pass the cheques for signature

## 7. TO RECEIVE A REPORT ON COMMUNITY LED PLANNING

Councillor Davis reported that the questionnaire is nearly ready for printing.

## 8. TO RECEIVE A REPORT ON PROBLEMS RELATING TO THE ADOPTION OF ESTATE ROADS ON THE BOVIS DEVELOPMENT (Councillor Galbraith)

Councillor Galbraith reported that he had spoken with both Bovis Homes and Yorkshire Water and had been assured that the sewerage pumping station is almost ready for adoption. The development will then be adopted by ERYC in phases.

## 9. TO DECIDE ON A TRIAL OF 4 WAY LIGHTING AT BROUGH TRAFFIC LIGHTS

The Clerk had received a call from ERYC to say they wanted to remove the parking bays opposite the post office in Brough in order to trial the 4way traffic lighting sequence. Members felt that the traffic backs up at that point with the current system. However, the 4way system used for recent road works worked extremely well. There had been no problems with the parking bays and Members had received good feedback. They had received complaints when it reverted back to the old system.

Clerk to request that the trial goes ahead without a change to the parking bays. The trial is likely to begin mid August and last for one month.

Signed as a True and Accurate Record by the Chairman ..... Date .....

**10. TO RECEIVE AN UPDATE ON TOWN MAINTENANCE CARRIED OUT BY THE EAST RIDING OF YORKSHIRE COUNCIL**

It was noted that maintenance had improved. ERYC had liaised with the Clerk and with Councillor Mrs Gill and had been extremely helpful in preparing for the In Bloom summer judging.

**11. EAST RIDING OF YORKSHIRE COUNCIL (ERYC)**

**11.1 To Receive a Report on Dale & South Hunsley Neighbourhood Action Team –**  
Councillor Galbraith reported that the LAT and NAT is likely to merge into one 'Community Partnership' team

**11.2 To Receive a Progress Report on Haltemprice and Hunsley Local Action Team –**  
see 11.1

**11.3 To Note ERYC's response to the Government Consultation on Planning for Travellers** (previously circulated) - noted

**11.4 To Receive a Report on the Flood Liaison Group meeting held on 24 June 2011 –**  
Councillor Galbraith gave a report on the last Flood Liaison meeting where the Environment Agency, Yorkshire Water and ERYC Flood Department had all given reports. He reported that Elloughton Beck drainage improvements have started at the A63 end and will finish in October, costing £10,000. ERYC have a £2m flood grant fund and will be sending out a consultation shortly. It was agreed to form a working party of Councillor Galbraith, Councillor Mrs Duckles and Councillor Mrs Gill who will meet in the following week to consider projects for applications for funding. An email from a Councillor from Market Weighton Town Council was noted. The Clerk reported that flood defence works at the Humber bank are to be completed by the end of July.

**11.5 To Note the Parish Newsletter for July 2011** (previously circulated) - noted

**12. TO RECEIVE A REPORT FROM THE ERNLLCA CENTRAL DISTRICT COMMITTEE HELD ON 13 JULY 2011**

No report was available as Councillor Galbraith had been unable to attend.

**13. TO DECIDE ON ROTA FOR ATTENDANCE AT THE PETUARIA CENTRE OPEN DAY ON 12 AUGUST 2011**

Councillor Davis, Councillor Mrs Galbraith, Councillor Galbraith, Councillor Mrs Duckles and Councillor Mrs Brogden agreed to help. Councillor Mrs Gill is helping with the In Bloom plant sale on the day.

**14. TO NOTE THE ANNOUNCEMENT OF THE GOVERNMENTS 'OPEN PUBLIC SERVICES' WHITE PAPER**

The Clerk had emailed a report to members. The Chairman expressed interest in seeing how it will work in practice as everyone is struggling in the current economic climate. He looked forward to the future detail.

**15. TO NOTE COMMUNITY REPORTS - none**

**16. TO NOTE DATES OF NEXT MEETINGS**

Tesco public meeting – 7pm Tuesday 26 July 2011 at Elloughton Village Hall  
Full Council meeting – 7pm Tuesday 2 August 2011 at Brough Community Centre

Signed as a True and Accurate Record by the Chairman ..... Date .....

