

## Elloughton-cum-Brough Town Council

### Minutes of a Town Council Meeting held on Tuesday 20 March 2012 in the Committee Room at Brough Community Centre, Centurion Way, Brough

#### Public Forum

Two members of Welton and Brough Cricket Club gave a presentation on progress made on their expansion programme and the planned increase in activities for children and youths. They would like to apply for Commuted Sums funding. Members were very impressed with work already carried out at the club and the range of activities available. A member of Blackburn Leisure Bowls Club also gave a report, they would like to apply for Commuted Sums funding to purchase new removable barrier boards. The ERYC Commuted Sums officer had visited both clubs to give advice on what they may apply to use Commuted Sums for. The £11,700 of Commuted Sums from the Stockbridge Road old dairy development that had been assigned to the bmx/skatepark project has now been released. See also Item 11.5 below.

Two members of the public asked Council for help in finding land for allotments. There are now 29 names on the waiting list for the Blackburn Avenue allotments with on average of only one plot becoming available each year. It was suggested that there may be room for further allotments on local farmland or, if the Brough South development went ahead, there may be space on land near to the railway line. ERYC Ward Members agreed to pursue allocation of land for allotments with ERYC.

**Present:** Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Burgess, Busk, Credland, Mrs Duckles, Galbraith, Mrs Hudson, Ms Rowe

#### 1. TO ACCEPT APOLOGIES

Apologies were accepted from Councillor Mrs Smith and Councillor Mrs Gill.

#### 2. TO ACCEPT MEMBERS DECLARATIONS OF INTEREST AND REMIND MEMBERS THAT DECLARATIONS OF INTEREST MUST BE MADE AND RECORDED IN THE MINUTES EVEN IF AN INTEREST HAS ALREADY BEEN DECLARED IN THEIR REGISTER

Councillor Galbraith declared an interest in Planning Applications at Item 7.1 and 7.2 as he is on the ERYC Strategic Planning Committee. Councillor Mrs Duckles declared an interest in Items 7.1 and Item 17 for personal and prejudicial reasons. Both Members signed the Declarations of Interest Book.

#### 3. TO NOTE POLICE ISSUES

**3.1 Update on crime figures** – The Chairman welcomed PC Chaney and PCSO Barbara Danby to the meeting. PCSO Danby went through the crime figures, there had been 10 offences over the last month in Brough and Elloughton.

**3.2 Update on Dog fouling ticketing** – PCSO Jessica Watts is to take a dog stencil and paint to Elloughton Post Office.

**3.3 To Note the latest Humberside Police Parish/Town News Release** - noted

#### 4. TO APPROVE THE MINUTES OF A FULL COUNCIL MEETING ON 21 FEBRUARY 2012

With the amendment of *13 December 2011 to 17 January 2012* at Item 4, it was proposed by Councillor Mrs Galbraith, seconded by Councillor Mrs Rowe and agreed unanimously that the minutes of the Full Council Meeting held on 21 February 2012 be signed as a true and accurate record of the meeting.

Signed as a True and Accurate Record by the Chairman ..... Date .....

## 5. TO NOTE COMMITTEE MINUTES

5.1 Village Environment Committee meeting held on 22 February 2012 - noted

5.2 Development, Planning, Highways & Safety Committee meetings held on 22 February 2012 and 14 March 2012 - noted

5.3 Arts, Publicity & Fundraising Committee meeting held on 14 March 2012 - noted

## 6. TO APPROVE THE RESPONSIBLE FINANCIAL OFFICER'S REPORT AND CHEQUES FOR SIGNATURE

The Clerk gave a report and advised that the 2012/13 Precept is due at the end of April. As Council has been very careful with expenditure over the year there may not be a need to transfer funds, as previously agreed, from the Reserves to the current account to cover the 2011/12 annual expenditure. It was noted that although the ERYC's Dog Control Order covers the Elloughton Road play area, the Town Council has had to fund the signage. It was agreed to rejoin the Humber and Wolds Rural Community Council.

### March Expenditure - Cheques for signature

Salaries	Office/amenity sweeping	3,039.60	Remuneration/Salaries
Inland Revenue	NIC/PAYE/EMPNIC	1,161.20	Remuneration
ERYC	Pension	1,145.33	Pension
Stafforce	agency workers	1,580.72	Agency Workers
		316.15	vat
HWRCC	membership	25.00	Administration
RecordRSS	Inspection	65.00	Open Spaces
		13.00	vat
RecordRSS	Repairs	435.50	Open Spaces
		87.10	vat
RecordRSS	safety surface	264.00	donation to play area
		52.80	vat
Mrs C Gill	paint	7.87	Open Spaces
		1.57	vat
ERYC	salt bins and first fill x 18	4,680.00	Administration
		936.00	vat
PPH	office rent	1,950.00	Parish Office
	service charge	6.17	Parish Office
delagelanden	copier lease (direct debit)	86.00	Administration
		17.20	vat
Pear Technology	digital mapping updates	20.00	Administration
ERYC	dog control signs	20.00	Open Spaces
		4.00	vat
ERYC	supplies	65.00	Am Sweeping Equipment
		64.25	Administration
		25.85	vat
Mr GA Coultish	maintenance	1,710.00	Administration
Redcliff	printing precept leaflets	146.00	Administration
PWLB	Community centre loan	4,395.42	PWLB
Mrs LJ Smith	postage	29.52	Administration
	office supplies	4.52	Administration
	travel	31.95	Administration
		<u>22,386.72</u>	

It was proposed by Councillor Mrs Brogden, seconded by Councillor Mrs Galbraith and agreed unanimously approve the report and pass the cheques for signature.

**Resolved:** to approve the finance report and pass the cheques for signature

Signed as a True and Accurate Record by the Chairman ..... Date .....

## 7. PLANNING APPLICATIONS

**7.1 To Consider Planning Application DC/11/04104/STOUTE/STRAT Outline - Erection of Mixed Use Redevelopment Comprising a Primary School (Use Class D1), Residential (Use Class C3) (Circa 800 Units); Business (B1, B2 & B8); Food And Non-Food Retail (A1) (Including Foodstore Circa 3250 Sqm Gross); Food And Drink (A3 & A4); Hotel (C1); Residential Care Home (C2); Healthcare (D1) And Leisure (D2) Uses Along With Car Showroom And Petrol Filling Station And Incorporating Associated New Access (To Include Construction Of Phase 3 Of The Brough Relief Road), Transport Interchange And Rail Station Parking, Associated Infrastructure And Landscaping Works (All Matters Reserved) (AMENDED/ADDITIONAL DOCUMENTS) At Land At Ings Lane And East Of Skillings Lane Ings Lane Brough East Riding Of Yorkshire For The Brough South Consortium. Application Type: Strategic - Outline Permission -** Councillor Galbraith and Councillor Mrs Duckles declared an interest. The only change to the plans was the inclusion of a primary school. Lengthy discussion took place on primary and secondary school provision. Members decided to reiterate the Council's previous response and include: although the new school includes a primary school it will only serve the proposed development, it will not alleviate the already seriously oversubscribed secondary school and existing three primary schools.

**Resolved:** The Town Council agree that completion of the road over the railway to the Enterprise Zone / BAE Systems / Skillings Lane would be welcomed but object to this application for the following reasons.

- Council are still opposed to the change of use to housing which was introduced in 2008 with no consultation and without the knowledge of the Council. Council still object to never having been told of the decision.
- The proposed traffic infrastructure is inadequate. Council would like the road to link up to the Melton interchange as an alternative route and which would help to alleviate the existing traffic congestion in Brough.
- There is insufficient evidence to show the protection of pedestrians and cyclists, especially children going to and from primary and secondary schools.
- There is insufficient evidence that the proposed schooling, doctors surgery and open space/ park land provision would be adequate.
- Although the new school includes a primary school it will only serve the proposed development, it will not alleviate the already seriously oversubscribed secondary school and existing three primary schools.
- Council feel that throwing money at existing schools is not the answer to the already severe schooling problems being experienced in the parish. Many families are already split with one child attending a school within the parish and another at either South Cave or North Ferriby primary schools.
- Members are concerned that plans to alleviate the risk of flooding, by raising levels, will cause flooding to be spread further into Brough and Welton.

**7.2 To Consider A Planning Appeal By Public Enquiry On Application DC/11/02423/STPLF Erection Of Class A1 Retail Store And Café With Associated Parking, Service Yard, Combined Heat And Power Plant, ATM And Petrol Filling Station With Landscaping And Access Works –** noted. Council had no further comments.

**7.3 To Note the Public Consultation events relating to the Melton Fields Residential Proposals -** noted

## 8. TO RECEIVE AN UPDATE ON JUBILEE CELEBRATIONS PLANNED FOR 2 JUNE 2012

Councillor Mrs Brogden gave an update on the celebration plans. The Village Hall Committee is to apply to the Tree Council for a Silver Birch to plant on land outside the police station. It was agreed that if the tree dies within one year of being planted the Town Council will replace it.

## 9. TO RECEIVE FURTHER DETAILS OF THE OLYMPIC TORCH RELAY THROUGH THE PARISH ON TUESDAY 19 JUNE 2012 AND TO DECIDE ON ANY MATTERS RELATING TO THE OLYMPIC TORCH RELAY

The Olympic Torch route and timings (known as 'street level detail') were announced on 19 March 2012 and details are available to view online. The torch will start in 'running mode' on Welton Road at the village boundary sign at 7.37am, travel along Welton Road turn right onto Elloughton Road up to Elloughton and then left onto Stockbridge Road past Stockbridge Park leaving the village at 8.02am. Names of the Brough Torchbearers are also on the website. The Clerk is forwarding a 'Community Celebration Invite' and 'register of interest form' to local groups/organisations for ERYC so they can see how organisations may wish to join in the celebration. ERYC will collate the responses. A separate school invite will be sent out by ERYC, along with information/ considerations that schools will need to think about to plan their Torch Relay celebrations.

ERYC is in the process of compiling an East Riding Gold Events Guide. The Guide is being produced to highlight a number of sporting, cultural, educational and community activities for residents to access throughout 2012, linked to Olympic & Paralympic Games.

A meeting of the Olympic Torch Working Group (consisting of all members of the Council) had met prior to the meeting and reported as follows.

- It had been reported by Councillor Mrs Gill that a report in the local press said that all road traffic roundabouts on the route are to be revamped but the one on Welton Road in Brough is not. Representations are to be made to ERYC.
- The date and route will be published in the Petuaria Press at the beginning of April.
- There are plans to involve the Town Crier in the celebrations.
- Posters with a map of the route are to be placed on the village notice boards.
- Members are to walk/drive the route and think about where to place bunting.
- Members will approach businesses on the route and report back to the next meeting.

The next meeting of the working group will be at 6pm on Tuesday 10 April in the Council Office.

## 10. TRAFFIC MANAGEMENT/PARKING ISSUES

**10.1 To Receive a Report on Traffic Management/Parking Issues in Brough** - Councillor Galbraith gave a report on Traffic Management/Parking Issues and it was noted that problems are still being experienced on streets in and around the station. The problem is also spreading further to other streets.

**10.2 To Consider an email from a resident regarding parking on Welton Road and safety of pedestrians at Brough Shopping park entrance road** – An email had been received from a local resident regarding two traffic safety issues that the Town Council has been concerned about for a number of years. Firstly, parking on Welton Road outside the PCT building, this had also been reported to ERYC by another local resident. The resident reported that the worst time is between 4pm and 6pm on weekdays. ERYC are reluctant to place double yellow lines outside the PCT building, however, within the next couple of weeks an ERYC Officer will come and observe the problem for two hours between 4pm and 6pm. Secondly, the danger for pedestrians crossing the Brough Shopping Park entrance road. This is an ongoing problem and it is to be addressed once again by ERYC (see Item 10.3 below).

- 10.3 **To consider supporting ERYC proposals to design a pedestrian safety scheme at Brough Shopping park entrance road** - The ERYC's third Local Transport Plan has identified the potential for improvements to pedestrian crossing facilities in the entrance to the retail park on Welton Road and funding has been allocated for the 2012/13 financial year. ERYC are already looking at developing appropriate proposals and the Town Council will be consulted on any proposals to be taken forward. Any scheme would require part of the access road to be dedicated to ERYC. Last time a proposal was put forward it had to be abandoned because Morrisons would not dedicate part of the road to ERYC. ERYC hope that residents and the Town Council will write to Morrisons in advance to support any scheme that they may put forward. An article is to go in April's Petuaria Press and the Clerk was instructed to write to Morrisons to ask them to support a safety scheme by dedicating part of the entrance road to the East Riding of Yorkshire Council.
- 10.4 **To Receive a Report on the adoption of new estate roads by ERYC** - Councillor Galbraith gave a report. Some paths and cycle-ways need to be repaired but once this has been done it is hoped the first streets will be adopted in early May.
- 10.5 **Lighting at Brough Station** – Councillor Mrs Duckles reported two accidents had taken place where people leaving the last train have been unable to see and have tripped over the kerb. One has a broken collarbone and one was found unconscious. Clerk to write to the Station Manager to ask if the Station lights can be kept on for 10 minutes after the last train has left station and ask if it would be possible to place some motion sensor lighting in the car park

## 11. EAST RIDING OF YORKSHIRE COUNCIL

- 11.1 **To Report on the results of the Town Councils application to the ERYC Flood Mitigation Funding Scheme** – Councillor Galbraith reported that of the eight projects put forward by the Town Council six have been approved, one had already been completed.
- 11.2 **To Note the ERYC, Humberside Fire & Rescue, NHS, MET office, British Red Cross and Environment Agency Speed Training Seminar 'How the Emergency Services and other responders deal with emergencies and your role in making your community a safer one'** –The Chairman is to attend the seminar and will ask what they will do about future Fire Service cover when BAE Systems closes. Councillor Mrs Hudson, who is on the Fire Authority panel, gave a report.
- 11.3 **To Note the ERYC Parish Newsletter** - noted
- 11.4 **To Report on the Haltemprice and Hunsley Community Partnership (HHCP) and the three issues reported to their networking event – Educational Provision, Fire Cover and Traffic Management** - Councillor Galbraith gave a report. The Clerk reported that ERYC had requested further information on three issues raised by the Town Council at the Parish & Town Council Networking Event held on 18 February 2012. ERYC wish to build a clearer picture of what the issues are so they can begin to look at how they can help. The Clerk had responded as follows.  
**Educational Provision** - The three local primary schools have been severely over-subscribed for the last few years. There has been much press coverage and Ward Members have been involved. In each of the recent years, a large number of parents were not able to obtain their first choice of school, partly due to too many children and partly the irregular pattern of catchment areas. In the end, some children ended up having to go outside the area altogether for their schooling. A very bad situation in the summer of 2011 was only partly solved by a late decision to open up an extra reception class at Welton School. Dale Ward Member Tony Galbraith reports that if the number of applicants doesn't fall for 2012 there will be big trouble because they will not be able to pull off the same trick for a second time due to a lack of space in the schools. Parents will

be told of allocation of Primary School places for September 2012 in the near future. It is anticipated that some parents who have put Brough School as their first preference will find that their children have been allocated a place elsewhere. This is likely to be the case with the Elloughton and Welton Schools too. The problem is not going to go away and eventually it will move to South Hunsley School or whatever secondary education provision is to be provided for the area in the future. South Hunsley School has been oversubscribed for at least the last 10 years and has now become too large. It is a proven fact that once a secondary school gets over a certain size it goes down in the ratings. There was some debate, prior to the 1300 dwelling 'Bovis' development being built, over whether a second secondary school should be provided but it was decided to expand South Hunsley instead even though it was known that its performance would be affected.

**Fire Cover** - Humberside Fire and Rescue, in this area, is totally operated by Retained Personnel, who are to the best of our knowledge 100% BAE Shop floor workers. There are serious concerns for the future of fire cover in this area when BAE closes as there are no fully staffed stations between Hessle and Goole.

**Traffic Management** – There are several issues.

- Parking in the street whilst taking the train has been an ongoing problem for many, many years. A few years ago some improvements were made by ERYC Highways to on-street parking restrictions in the streets around the station including some permit parking. The problems continue to spread further across Brough but unfortunately Highways will not carry out another much needed survey. In Station Road, ERYC have introduced a scheme with no parking for one hour in the mornings (to stop parking all day/week and taking the train) which is great from a parking ticket management point of view but very damaging to the businesses/residents in Station Road, no-one can go shopping or visit friends, have washers repaired, building work done or have the district nurse/health visitor visit. Many residents have been issued with parking tickets. Over the last couple of years we have repeatedly asked ERYC to carryout another traffic/parking survey of Brough but each time it is refused.
- The free flow of traffic along Welton Road is obstructed by permitted on–street parking near to the ambulance station, where ERYC will not place double yellow lines. ERYC have suggested introducing traffic calming measures on Welton Road but Council feel that there is a need to relieve congestion and encourage the free flow of traffic, not a need for traffic calming.
- Traffic Management over the three villages (Elloughton, Brough and Welton) – Council has asked for full traffic survey and for the issue to go on Overview and Scrutiny, both have been refused.
- The A63 interchange is a major issue, particularly with back up on the A63 as traffic enters the slip road from the east. There are also real issues for vehicles trying to turn out of Welton towards Brough/Elloughton.
- We have severe problems now but if the Brough South and Tesco applications are successful they would greatly increase the problem at the A63 interchange - affecting Brough, Elloughton, Welton and Brantingham.

**11.5 To Consider ERYC Commuted Sums** - Councillor Galbraith gave a report. (See Public Forum above). Welton and Brough Cricket Club and Blackburn Leisure Bowls Club would like to apply for commuted sums from ERYC and the ERYC Commuted Sums officer had already visited both clubs to give advice. Members had no objection to the clubs sharing the £11,700 of commuted sums currently available from the Stockbridge Road old dairy development that had previously been assigned to the bmx/skatepark project.

**11.6 To Report on the Hull City and East Riding of Yorkshire Councils' Joint Waste Development Plan Document, Issues and Options Further Consultation (from 7 February to 6 April 2012) event at Brough Community Centre on the morning of 20 March 2012** – Councillor Galbraith had been to the event at Brough Community Centre on 20 March and gave a report.

**11.7 To Consider the 'Better Broadband' Local Broadband Plan Survey** – noted

11.8 **To Report on the Town Council Chairman's Award nomination** - Councillor Mrs Brogden reported that the Town Council's nominees for the Individual Community Award, Justine and Duncan McMillan, are in the final three and have been invited to attend the ceremony awards dinner on 8 May 2012. Councillor Mrs Brogden and the Chairman will also attend the dinner on behalf of the Council.

11.9 **To Consider a request from ERYC to adopt proposed new bus shelter** - Following careful consideration it was agreed that Council is not in a position to adopt a bus shelter.

## 12. EMERGENCY PLANNING

12.1 **To Consider the Environment Agency Flood Warden Scheme** - Councillor Mrs Duckles gave a report. The scheme now has 5 volunteer wardens and an article is to go in the next issue of the Petuaria Press asking for further volunteers.

12.2 **To decide on Red Cross Community First Aid training sessions** – nothing to report.

## 13. TO RECEIVE A REPORT FROM THE COMMUNITY LED PLANNING GROUP

It was noted that funding had been received from Awards4All on 24 February 2012.

## 14. TO RECEIVE A REPORT ON THE PROPOSAL BY THE IN BLOOM COMMITTEE TO PURCHASE A ROMAN STATUE

Councillor Galbraith reported that a survey had been carried out outside the local supermarkets and a further survey is being published in the next Petuaria Press. Insurance had been purchased through the Royal Horticultural Society.

## 15. TO NOTE THE LATEST EAST RIDING, NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA) NEWSLETTER - noted

## 16. TO RECEIVE A REPORT ON THE CPRE PLANNING SEMINAR HELD AT NORTH FERRIBY VILLAGE HALL ON 16 MARCH 2012

Councillor Mrs Duckles, Councillor Busk and Councillor Burgess had attended the event. Councillor Busk gave a report and Councillor Mrs Duckles had acquired three CPRE booklets for each member of the Development, Planning, Highways and Safety Committee.

## 17. TO CONSIDER THE HUMBER AND WOLDS RURAL COMMUNITY COUNCIL WRITTEN AMENDMENT TO CLAUSE 14(2) OF THEIR ARTICLES OF ASSOCIATION

The Chairman gave a report and it was agreed that the Clerk should sing the amendment as tabled.

## 18. TO NOTE COMMUNITY REPORTS

**Village Hall** – The Annual General Meeting had been held, Councillor Mrs Brogden gave a report on the AGM and reported that the Hall is doing well for bookings. The Clerk reported that LED bulbs are to be placed in the street lighting in the area of the Village Hall to improve the quality of the CCTV images.

**Community Centre** – Councillor Mrs Brogden reported that the new Caretaker is very proving to be very good and bookings are on the increase. The Caretaker is also filling in for the Amenity Sweeper and Council has received many compliments on his work.

## 19. TO NOTE DATE OF FUTURE MEETINGS AT BROUGH COMMUNITY CENTRE

19.1 **Tuesday 17 April 2012** - Annual Parish Meeting at 6.30pm and Full Council at 7pm.

19.2 **Tuesday 15 May 2012** - Annual Town Council Meeting at 6.30pm and Full Council at 7pm.

Signed as a True and Accurate Record by the Chairman ..... Date .....