

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 16 OCTOBER 2012
AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH**

Public Forum

Allotments - Two local residents asked to join the ERYC Ward Member's Brough South Liaison Group with regard to allotment provision and hoped that the Brough South s106 agreement would include allotments (See Item 11.2 below).

Salt bins - A complaint had been received from a local resident of litter in salt bins and a request that notices be placed on top of salt bins as notices on the front of the bins are not so visible. (See Item 6.3 below).

1. TO ACCEPT APOLOGIES

Apologies were accepted from Councillors Burgess, Credland and Mrs Hudson. Councillor Busk apologised for leaving the meeting at 8pm in order to attend another meeting.

2. TO ACCEPT MEMBERS DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

No declarations of interest were received.

3. POLICE ISSUES

3.1 To Receive an Update on crime figures – PCSO Steve Lynch gave a report on crime figures for the month. Discussion followed on crime, parking and speeding issues. A petition had been received from residents asking for speed restrictions on Skillings Lane and Saltgrounds Road (see also item 10.2). Members ask for confirmation that the Police support the petition. PCSO Lynch could not confirm support but would check with his superiors. Clerk to check with ERYC on progress of the gate at the Haven.

3.2 Dog Fouling – A complaint had been received regarding dog fouling in the station area. David Hatfield, Brough Station Manager reported that CCTV did not cover the areas concerned. The Clerk had received permission from the Station Manager to no dog fouling place stickers and stencils. An email from Sergeant Allison Bradley reported that she *understands that dog fouling is a problem and PCSOs do still have a power to issue tickets. However, this particular issue is the primary responsibility of the ERYC dog wardens and any evidence from CCTV or otherwise should be forwarded to them. PCSOs will only issue tickets on rare occasions - i.e. if someone allowed their dog to foul directly in front of an officer. This is the lead given by Chief Inspector Farrow. Naturally, as this is a problem within the community, they will be mindful of this whilst out and about.* She hoped that this clarifies their position.

3.3 To Note the latest Humberside Police Parish/Town News Release– noted.

4. TO APPROVE MINUTES OF A FULL COUNCIL MEETING HELD ON 18 SEPTEMBER 2012

It was proposed by Councillor Mrs Galbraith, seconded by Councillor Mrs Rowe and agreed unanimously that the minutes of the Full Council Meeting held on 18 September 2012 be signed as a true and accurate records of the meeting.

5. TO NOTE COMMITTEE MINUTES

5.1 Village Environment Committee 19 September 2012 – noted

5.2 Development, Planning, Highways & Safety Committee 19 September 2012 – noted

Signed as a True and Accurate Record by the Chairman Date

6. FINANCE & ADMINISTRATION REPORT

6.1 To Note Annual Play Area Inspection And Approve Payment For Repairs/Maintenance

– It was proposed by Councillor Galbraith, seconded by Councillor Mrs Gill and agreed unanimously to approve the quote by RecordRSS of £972.60 to carry out repairs and maintenance highlighted in the Annual Safety Report. Including grass mats/turf around the seat and picnic bench and to turf all eroded areas. It was agreed to price repairs to the log trail/seesaw and to install grass mats around the log trail to avoid soil erosion and to consider applying for grant funding towards the cost.

Resolved: To approve RecordRSS to carry out maintenance/repairs as quoted £972.60.

6.2 To Approve the Town Council's Updated Winter Emergency Plan produced by the Working Group reconvened at the last meeting

– Councillor Galbraith gave a report. The Councillor rota is to be updated in the next week or so. The updated Winter Emergency Plan was approved. The hand held salt spreader had not been a success so the working group are to investigate alternatives. Clerk to write to ERYC requesting the Town Bus route, end of Dale Road (to junction of Welton Low Road) and the end of Drovers Rise (to junction of Stockbridge Road) be included in the ERYC salting routes. Clerk confirmed ERYC are to add Moor Road this year. Councillors Mrs Duckles and Mrs Gill are to attend the ERYC's Winter Services event on 14 November 2012 at Howden School. It was agreed to place signs on the salt bins asking people not to take salt for personal use. Clerk to ask the Town Council's Amenity Sweeper to check all the salt bins for litter as he passes them each week.

Resolved: To Approve the updated Winter Plan

6.4 To Consider a Grant Application from Elloughton-cum-Brough In Bloom – a request had been received for a grant of £200 towards purchasing hessian bags and logo printing. Discussion took place. It was agreed to defer the request to the next Administration & Finance meeting scheduled for 27 November 2012.

6.5 To Approve the Responsible Financial Officer's Report and Cheques for Signature

Income	Art Exhibition sponsorship	160.00	
	ERYC Precept	73333.50	
September Expenditure			
delagelanden	copier lease (6 months) - dd	172.00	Administration
		34.40	vat
October Expenditure			
Salaries	Office/amenity sweeping	3,192.47	Remuneration/Salaries
Inland Revenue	NIC/PAYE/EMPNIC	1,124.27	Remuneration
ERYC	Pension	1,218.14	Pension
Stafforce	agency workers	1,865.77	Agency Workers
		401.54	vat
ERYC (Apr to Jan)	council tax – dd	146.00	Office Accommodation
Southern Electric	office electric – dd	52.38	Office Accommodation
		2.62	vat
Letterbox	deliveries	202.10	Administration
ERYC	prune trees at village green	275.40	Village Environment
		55.08	vat
ERYC	supplies	76.95	Village Environment
		15.39	vat
ERYC	supplies	29.53	Administration
		5.91	vat
SMP (Playgrounds) Ltd - annual inspection		95.00	Village Environment
		19.00	vat
Redcliff	Petuaria Press printing	388.00	Administration

Signed as a True and Accurate Record by the Chairman Date

KC	telephone - dd	45.11	Administration
		9.02	vat
Mrs LJ Smith	broadband - dd	75.00	Administration
		15.00	vat
	travel	93.35	Administration
	postage	32.00	Administration
	supplies	4.00	Administration
	Art Exhib 2011 sale	7.20	Administration
	office cleaning	34.00	Office Accommodation
	office refurb materials	541.75	Administration
	108.36	vat	

It was proposed by Councillor Mrs Brogdenudson, seconded by Councillor Mrs Galbraith and agreed unanimously to approve the Finance Report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

7. TO CONSIDER AND DECIDE ON QUOTES FOR GRASSING OPEN SPACE AREA AT ELLOUGHTON CROSSROADS OUTSIDE THE HALF MOON

Three quotes were considered. It was proposed by Councillor Mrs Galbraith, seconded by Councillor Mrs Brogden and agreed by the majority to approve the quote for £2,600 from Nu-Lawn plus a 5 inch mowing strip around the raised beds. Clerk to negotiate price. It was agreed not to remove the raised beds. It was agreed to purchase 2 seats from Glasdon at a cost of £730. It was agreed that £4680 allocated in the 2012/13 precept to go into Council's reserves to replace salt bin purchases be reallocated to contingencies and some used for this project.

Resolved: To approve the quote for £2,600 from Nu-Lawn to turf the open space at Elloughton crossroads/Half Moon plus a 5 inch mowing strip around the raised beds and to purchase 2 seats from Glasdon at a cost of £730.

Resolved: To reassign £4680 allocated for Reserves to the Contingencies Budget and to use funding from the budget for the Elloughton Crossroads project.

8. TO CONSIDER AN OFFER OF HELP TO ORGANISE A TREE PLANTING PROGRAMME

An offer of help to organise a tree planting programme had been received. Members agreed to the idea and deferred it to the next Village Environment Committee.

9. TO CONSIDER MATTERS RELATING TO BROUGH STATION AND THE RAILWAY

9.1 To Note a response from Network Rail to complaints regarding night repairs/maintenance to railway tracks in the vicinity of residential housing - Denise Thompson, Network Rail's Community Relations Manager had responded to the Clerk's email and had apologised for the inconvenience to residents and also for not delivering letters in advance of work being carried out. She had received over 30 complaints and had met with the project manager and contractors on 10 October where she put to them all points raised by the Town Council. They had been very apologetic. Councillor Mrs Duckles reported that further works had been carried out in the previous week and the workmen had been very quiet.

9.2 Brough Station improved lighting – An email had been received from Brough Station Manager to say that the first step of a 2 phase plan to enhance the lighting at the Platform 1 side of Brough Station had been completed with wall mounted lighting at the Chinese Restaurant end of the car park.

9.3 Brough Station to Skillings Lane footway fencing/lighting – The Station Manager had confirmed that funding has been secured for lighting on the footway between Skillings Lane

and Brough Station. The work will be put out to tender shortly. Chicane fencing is already in place at the Skillings Lane end of the footway and he is to meet with ERYC with a view to installing chicane fencing at the station end of the footpath to slow cyclists down and look at possible line markings for pedestrians and cyclists.

- 9.4 Dog Fouling in the Station area** – Permission had been received from the station manager to place stencils and notices at the station. The station manager had reported that the CCTV cameras did not cover the areas where the dog fouling is happening. The Clerk had found four peel off notices and is to ask ERYC for more. It was agreed to ask the Amenity Sweeper to do the stencilling and place the notices. See also Item 3.2 Dog Fouling.

10. TRAFFIC MANAGEMENT/PARKING ISSUES

- 10.1 To Receive a Report from ERYC Ward Councillor Galbraith on Traffic Management/Parking Issues in Brough** – ERYC Ward Councillor Galbraith confirmed that Brough and Elloughton will not be getting a Traffic Management Review. A report is expected on the review of the one hour no parking restrictions in Station Road at the next HHCP. Councillor Galbraith reported that he is again receiving complaints of inconsiderate parking in Wrygarth Avenue from users of The Burrs playing field and the Church. Councillor Mrs Smith confirmed that cars cannot park on The Burrs when the ground is wet.

- 10.2 To Consider a Petition From Residents For Traffic Calming On Saltgrounds Road And Skillings Lane** – A petition had been received by the Clerk, the day before the meeting, from 400 residents who are concerned about speeding cars. They request that the Town Council support them in putting the petition to ERYC. Residents also request that Ward Members support them and act on their behalf. Ward Members agreed to support the residents. Residents ask ERYC *“to implement speed prevention and/or traffic calming measures in the villages of Brough and Elloughton, the main areas of concern being Skillings Lane and Saltgrounds Road. We would like efforts to be concentrated on these roads. This is an ongoing concern for many residents, after a number of incidents and near misses over recent years, we are hoping to prevent people driving motor vehicles in a dangerous manner causing potential harm to other road users and pedestrians in this area.”*

The Clerk was instructed to forward the petition to Nigel Leighton Director of Environment and Neighbourhood Services at the East Riding of Yorkshire Council and report that the Town Council has discussed the matter and Members see the petition as part of and in support of their ongoing request for a full traffic management review of Brough and Elloughton. The Town is constantly expanding and has been for many years. There are numerous problems of traffic congestion and parking issues which both the Town Council and residents continually to report to ERYC and Ward Members. The Town Council has been asking for a full traffic management review for several years with the latest request being made to the Haltemprice and Hunsley Community Partnership.

- 10.3 To Consider a Complaint Regarding Parking On Elloughton Road Between Brough Corner And Brough School** – The Town Council agreed to support the complaint and following discussion, decided to request double yellow lines on one side of the road all the way up Elloughton Road and Main Street. Clerk to write to John Hannah (at the East Riding of Yorkshire Council) who has already agreed to monitor the problem and report back to the Town Council.
- 10.4 To note a response from the East Riding of Yorkshire Council (ERYC) to speeding/parking issues on Main Street Elloughton** – a letter of response from ERYC to a resident had been circulated to members. Lengthy discussion took place. Members felt that their request to ERYC at Item 10.3 for double yellow lines on one side of Main Street and Elloughton Road went some way to help the situation.

- 10.5 **To Report on ERYC consultations with Ward Members on 30mph speed limit for Welton Low Road and 20mph speed limits for Grange Park, Jefferson Drive/Atkinson Drive and the Lowerdale development** – The Clerk had received an email from ERYC. In light of observations made by the police and the ERYC Traffic and Parking Team they will not be proceeding with the proposed 30mph speed limit on Welton Low Road or any 20mph speed limit zones within the parish.

11. EAST RIDING OF YORKSHIRE COUNCIL (ERYC) MATTERS

- 11.1 **To Receive a Report from the Haltemprice and Hunsley Community Partnership** – Ward Councillor Galbraith gave a report. Councillor Davis asked for an update on three questions the Town Council had been asked to make by ERYC to the Community Partnership. Ward Councillor Galbraith reported the following.

- **Future Fire Cover** – for the time being BAE Systems is to remain open and the Fire Service cover will remain
- **Schools provision**– a new 'Brough South' primary school is to be built
- **Traffic Management Review** – there will not be a traffic management review

- 11.2 **To Receive an update on the proposed Brough South development including the Liaison Group set up by Ward Members to consult on s106 requests from interested parties** – Ward Councillor Galbraith reported that the first meeting of the Brough South Liaison Group had been held. He confirmed that the two local residents with an interest in allotment provision (see Public Forum) and representatives of the Brough and South Cave Medical Practice would be invited to join the Liaison Group.

- 11.3 **To Receive A Report On Adoption Of New Estate Roads By ERYC** – Councillor Galbraith had nothing to report

- 11.4 **To Consider the ERYC Draft Statement of Community Involvement Consultation Questionnaire** – noted, members had no comments.

- 11.5 **To Note An Invitation To The ERYC Rural Strategy Launch On 9 November 2012** – noted, no Members asked to attend.

- 11.6 **To Consider the ERYC Mobile Skate Park** - An offer had been made by ERYC to the Town Council to hire their mobile skate park for a taster session. The initial cost to provide a taster session is £250 (for a full day) and £80 for a 3 hour evening session. If successful and there is found to be a need for a weekly session they would look to make the session sustainable charging individuals between £1.50 and £3 per session. Members discussed the offer. It was noted that both the Town Council and ERYC had been unsuccessful in locating suitable land for a skatepark despite several searches over many years. Members suggested ERYC contact local land owners eg. the Petuarria Centre, Blackburn Club and Brantingham Park.

- 11.7 **To Note the latest ERYC Parish Newsletters** - noted

- 11.8 **To Consider attendance at ERYC Budget Events** – noted, Members agreed to book their own places if they wish to attend an event.

- 11.9 **To Consider the ERYC Council Tax Benefit Changes Consultation** – Ward Councillor Galbraith gave a report. Members did not wish to comment.

- 11.10 **To Report on the Flood Liaison Group Meeting on 28 September 2012** - Councillor Galbraith gave a report. Residents who are having difficulty in obtaining insurance can access the National Flood Forum website for assistance.

**12. TO DECIDE ON A COUNCILLOR ROTA TO HELP AT THE ANNUAL ART EXHIBITION
NOVEMBER 2012**

Councillor Mrs Brogden gave a report, it was agreed to finalise the rota in the next few days.

**13. TO DECIDE ON MATTERS RELATING TO EAST RIDING/NORTH LINCOLNSHIRE
LOCAL COUNCIL ASSOCIATION**

Newsletter noted.

**14. TO DECIDE ON MATTERS RELATING TO HUMBER AND WOLDS RURAL COMMUNITY
COUNCIL**

The Chairman gave a report. The AGM is to be held at Brough Community Centre from 1pm to 3pm on 7 November 2012. Members agreed to book their own places if they wish to attend.

**15. TO NOTE CHAIRMAN'S INVITATIONS TO REPRESENT THE TOWN COUNCIL AT
EVENTS/CIVIC RECEPTIONS**

**15.1 Chairman of ERYC Christmas Pantomime and Civic Dinner on Saturday 22
December 2012 at the Spa Bridlington - noted**

**15.2 Market Weighton Town Council Civic Service Sunday 21 April 2013 at Market
Weighton – noted**

16. TO RECEIVE COMMUNITY REPORTS

Village Hall Roof – Councillor Mrs Brogden gave an update on fundraising so far and on planned fundraising events. Over £900 has already been received in donations following the letter delivered with the Petuaria Press.

Village Hall / Community Centre - Councillor Mrs Brogden will attend the East Riding Association of Rural Community Buildings Annual General Meeting on behalf of the Village Hall and the Community Centre.

The Burrs – Councillor Mrs Smith reported that a junior pitch had been marked out next to the full size pitch on the Burrs playing field so that younger teams can play.

Jubilee Tree – Councillor Mrs Brogden reported that planting of the Jubilee Tree will take place at the Police Station garden at 10.30am on 24 November 2012. All Members are invited.

17. TO NOTE THE DATE OF THE NEXT FULL COUNCIL MEETING

The next full council meeting will be held at 7pm on Tuesday 20 November 2012 at Brough Community Centre.