

# Elloughton cum Brough Town Council

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Minutes of the **Personnel Committee** meeting held on **15 August 2018** in the **Committee Room**.

**Committee Members Present:** Cllr Brogden, Cllr Davis, Cllr S. Duckles, Cllr K. Galbraith, Cllr Luckraft and Cllr Muzaffar.

**Meeting Clerk:** Tom Clay

## Minutes

Number	Item
	<b><u>Procedural items</u></b>
<b>P18.14</b>	<b>Apologies</b> The Committee noted that no apologies were received.
<b>P18.15</b>	<b>Declarations of interest</b> No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.
<b>P18.16</b>	<b>Minutes of the meeting held on 23 July 2018</b> Cllr Brogden proposed, seconded by Cllr Luckraft, that the minutes be accepted as a true and accurate record of the meeting.  <b>RESOLVED: Committee resolved to approve the minutes as a true and accurate record.</b>
	<b><u>Business items</u></b>
<b>P18.17</b>	<b>Review of Policy</b> <b>RESOLVED: Committee resolved to defer consideration of the item until the next ordinary meeting to give members the chance to review the policies in greater detail.</b>
	<b><u>Next meeting</u></b>
<b>P18.18</b>	<b>Items for inclusion on the next meeting agenda</b> Members requested that the following items appear on the next Committee meeting agenda: <ul style="list-style-type: none"> <li>• Policy review</li> <li>• Staff review</li> </ul>

<b>P18.19</b>	<b>Date and time of the next meeting</b> Committee confirmed the date and time of the next meeting to be held on <b>Tuesday 16 October 2018, 5pm</b> , in the <b>Committee Room at the Brough Community Centre</b> .
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**Meeting started 11am and closed 12pm**

Document published on 16 August 2018

**Signed:** .....

**Print Name:** .....

**Print Position:** .....

**Date:** .....